



## **BEFIB 2016 Instructions for the Manuscript Submission**

The exact BEFIB 2016 formatting scheme, provided in the “BEFIB 2016 Manuscript MSWord Template,” must be used when preparing the full-length paper. This document can be downloaded directly from the BEFIB 2016 website. Also, please note the following important instructions regarding the final manuscript submission:

- The PDF version of the paper must be uploaded, so a pdf-conversion of the word document is required before the online submission. It is highly recommended to check the final pdf-converted version of the paper before submission, for any possible formatting corruptions caused by the conversion process.
- The name of the PDF file must contain no spaces and is composed by the word “Paper” followed by the Paper ID Number, which has been sent to you with the acceptance notification via email, an underline symbol “\_”, and followed by the last name of the first author (e.g. **Paper123\_Name.pdf**).
- The submitted PDF file must be camera-ready to go directly into the conference proceedings without further revisions. The maximum allowed size for the PDF file of the manuscript is 10Mb. The website would automatically reject submission of files larger than 10Mb in size.
- A copy of the “BEFIB 2016 Authorization to Publish” form is posted on the website. Please sign and submit that with your full paper, at the time of the online submission.
- Information, templates, instructions, and forms regarding the manuscript submission can be accessed and downloaded directly from [www.befib2016.ca](http://www.befib2016.ca)
- Full papers must be directly uploaded on the website.

Thank you for your cooperation in abiding by these instructions. We are looking forward to seeing you in September of 2016 in beautiful Vancouver!